

Access Your Digital Textbooks Overview

Electronic textbooks can be set up in several different ways:

- **Inclusive Access** – You do not need to purchase the ebook at the bookstore. You have instant access to your course materials through D2L Brightspace. An automatic inclusive access charge is added to your student account when you register for the course. This option is available for the major publishers: Pearson, McGraw, and Cengage. If you choose not to use Inclusive Access, you must opt-out.
- **RedShelf or VitalSource** – You will purchase an access code at the bookstore. Be sure to save your receipt with the access code. You will use the bookstore website to register for the ebook. You will then be able to access the book through the bookstore website or through D2L.
- **Other** – Some professors provide their own link and registration process within D2L Brightspace.

To determine how to access your ebook, you can look at:

- **Your bookstore receipt** - If it is RedShelf or VitalSource, it should say so on the receipt.
- **Your course syllabus** – The professor should indicate if it is Inclusive Access.
- **E-services** – On the course registration page, it shows the textbooks needed for the class and how they are being accessed. Here are some examples.

Inclusive Access

Course Books and Materials			
Required?:	Optional		
Title:	COLLEGE ALGEBRA		
Author:	LARSON	Publisher:	CENGAGE L
ISBN:	9780357884317	Edition:	11TH
New Price:	\$44.30		
Used Price:	\$35.45		
Required?:	Inclusive Access Course		
Title:	CENGAGE D2L ONE SEMESTER SUBSCRIPTION		
Author:	CENGAGE	Publisher:	CENGAGE L
ISBN:	9788450060058	Edition:	
New Price:	\$150.00		

Course Books and Materials			
Required?:	Inclusive Access Course		
Title:	MYLAB MATH ACCESS COLLEGE ALGEBRA		
Author:	SULLIVAN	Publisher:	PEARSON
ISBN:	9780138253523	Edition:	12TH
New Price:	\$96.20		

RedShelf / VitalSource

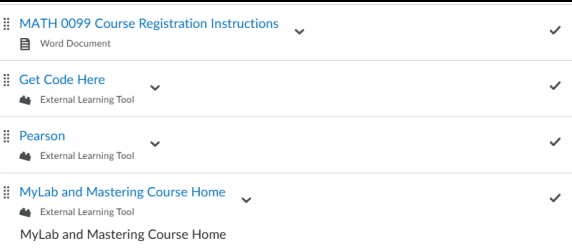
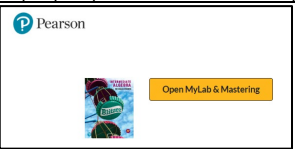
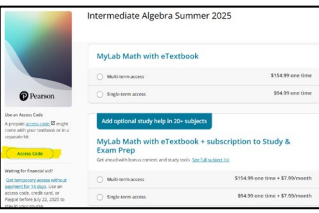

Course Books and Materials			
Required?:	Optional		
Title:	INTERMEDIATE ALGEBRA F/COLL.STUD.		
Author:	BLITZER	Publisher:	RENT PEARSON
ISBN:	9780136553434	Edition:	8TH 21
New Price:	To Be Determined		
Required?:	Choose ONE Option ONLY		
Title:	MYLAB MATH WITH PEARSON ETEXT -- COMBO		
Author:	N/A	Publisher:	REDSHELF
ISBN:	9780136858041	Edition:	
New Price:	\$164.69		
Used Price:	To Be Determined		
Required?:	Choose ONE Option ONLY		
Title:	MYLAB MATH WITH PEARSON ETEXT -- ACCESS		
Author:	ROBERT F. BLIT	Publisher:	REDSHELF
ISBN:	9780136553885	Edition:	
New Price:	\$105.87		
Used Price:	To Be Determined		

Course Books and Materials			
Required?:	Optional		
Title:	STARTING OUT W/JAVA:...DATA...-W/ACCESS		
Author:	GADDIS	Publisher:	PEARSON
ISBN:	9780134787961	Edition:	4TH 19
New Price:	\$196.20		
Used Price:	\$157.00		
Required?:	Digital Ebook		
Title:	STARTING OUT WITH JAVA: FROM CONTROL ST		
Author:	TONY GADDIS;GO	Publisher:	VITAL
ISBN:	9780137502813	Edition:	4
New Price:	\$59.95		
Used Price:	To Be Determined		

Access Your Digital Textbooks

Inclusive Access – Pearson or McGraw

Pearson and McGraw publishers have a similar set up. Your professor will provide a link to obtain an access code. You will use that access code to register for the ebook. Your student account will be charged for the ebook once you have registered it.

Example - Pearson	
If you wish to use inclusive access	
<p>follow these instructions in the order listed.</p> <p>1) Course Registration instructions. This is a document explaining the process.</p>	
2) Get Code Here	A pop up window will display an access code. Copy the whole code.
3) Pearson – This is a link to the Pearson Registration process	<div>  <p>Click 'Open MyLab & Mastering'</p> </div> <div>  <p>Click 'Access Code'</p> </div> <div>  <p>Paste the access code you got in step 2</p> <p>Press finish</p> </div> <p>Continue the registration process from here</p>
4) MyLab and Mastering Course Home	After you have registered, this is the link you will use for the rest of the semester to access your content
If you want to opt-out	
Go to MyLab and go to the course home. Click on the opt-out link.	

Pearson support: <https://support.pearson.com/getsupport/s/contactsupport>

Access Your Digital Textbooks

Inclusive Access – Cengage

For Cengage, you do not need a key to register. You should be able to access the course from the link provided within D2L. Your student account will be automatically charged for Inclusive Access when you register for the class. You will receive an email from the bookstore telling you of the charge. If you do not want to use Inclusive Access, you must 'opt out'.

Sample E-mail

This is a reminder that 1117 is taking part in the Inclusive Access program at Rochester Community and Technical College. You currently have access to the digital course materials and you do not need to take any action to continue this access at the significantly discounted price that has been negotiated with the publisher by Rochester Community and Technical College Bookstore.

If you want to opt-out of the program, log into the course via D2L and follow the Inclusive Access link to the "MyCourses" page on RedShelf. Find your product and click the gray "OPT-OUT" button, and follow the prompts to complete the opt-out process. If you are in multiple courses with Inclusive Access, you will need to do this for each course.

The deadline to opt out of the program is June 6th, 2025, 11:59PM EDT.

Your eservices account has been charged

Title	Author	Publisher	ISBN	Price to Student	Duration
Cengage Unlimited subscription, 4 months (1 term) [Instant Access]	Cengage Unlimited	Cengage Unlimited	9780357700006	\$129.99	120 days

and you will be responsible for paying that fee unless you opt out before the deadline. For additional information, visit [Rochester Community and Technical College Bookstore](#).

For questions about Inclusive Access, email [RCTC Bookstore](#).

[RCTC Bookstore](#)

Example – D2L Brightspace

You should see something like this on the D2L Brightspace Content tab

WebAssign Course Link	✓
RedShelf Opt-out Link	1


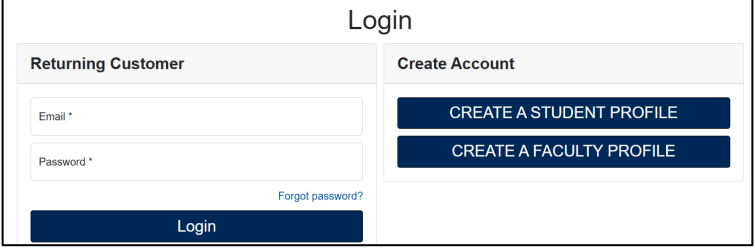
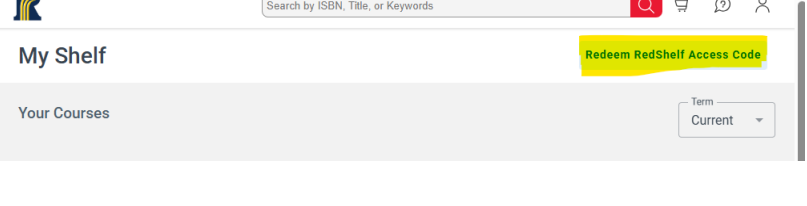
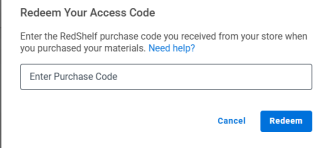
Use the WebAssign Course Link whenever you want to go to Cengage. This is the link to use whether you choose Inclusive Access or not.

If you choose not to use Inclusive Access, click on the RedShelf Opt-out Link. You will be responsible for setting up a different payment option for Cengage.

Cengage support: https://www.cengage.com/coursepages/RCTC_CengageProducts

Access Your Digital Textbooks RedShelf or VitalSource

If your textbook is listed as RedShelf or VitalSource, you will go to the RCTC bookstore website to gain access.

<p>Start by navigating to the RCTC Bookstore's website and log in to your bookstore account.</p>	
<p>If you have not created a login for the Bookstore, you will need to do so. Use your RCTC email when creating your account.</p> <p>Note: This account is not connected to any of your other RCTC accounts. If you change your password for your email account, it will not be updated here. It is important that you remember the password you entered here so that you can access your account later.</p>	
	
<p>Enter the access code that is printed on your bookstore receipt.</p>	
<p>You will see a picture of the book. Select 'Access Content' and click on the image of the book. Click on the 'Start Reading' button.</p>	<p>Another page should pop up with a 20-digit access code for your class. This is the code you will use on the publisher's website.</p>
<p>Go back to D2L Brightspace and click on the link provided by your instructor</p>	<p>When asked for an access code, paste the code you copied in the previous step.</p>