

Part 1. Policy Statement:

Rochester Community and Technical College requires immunization verification for students as defined by Minnesota Law (M.S. 134A.14).

Part 2. Rationale or Purpose:

Minnesota Law M.S. 135A. 14 requires proof that all students born after 1956 are vaccinated against diphtheria, tetanus, measles, mumps, and rubella, allowing for certain specific exemptions (see verification form.) This policy applies to all students attending Rochester Community and Technical College.

Part 3. Scope:

This policy applies to all students attending Rochester Community and Technical College.

Part 4. Definition:

Tetanus/diphtheria (Td) (at least one dose required within the past 10 years)

Measles/mumps/rubella (MMR) (at least one dose required at or after 12 months of age)

Part 5. Procedures:

- Immunization requirements are shared through the admission process to all non-exempt students. A link to the form is included with this information.
- Students are allowed to register for their initial term without complete immunization information on file. If complete information is not on file within the Minnesota State System within 45 days of the start of the initial enrollment term, a hold is placed on the student's file.
- Registration for more than one class following term(s) is not allowed with this hold in place.
- The hold is removed when completed information is on file within the Minnesota State System.
- Hard copy versions of immunization records are kept in Student Health Services for one year from the date they are received. After one year, they are destroyed.
- Students are encouraged to keep a copy of their immunization information for their own records.

Approximately four weeks after the start of the Fall and Spring terms, Student Health Services sends an email notification to students not in compliance.

Part 6. Forms:

- Immunization form and instructions located at: https://www.rctc.edu/wp-content/uploads/2024/03/HS_Immunization-Verification-1-1.pdf

Date of Implementation: Summer, 2001

Date of Adoption: June 7, 1997

Revisions Adopted: 3/27/2001; 4/23/2013; 5/24/2017; 9/23/2025