ROCHESTER
COMMUNITY AND TECHNICAL COLLEGE

Records and Registration

PSEO COUNTER REGISTRATION FORM

LAST NAME	FIRST NAME	MI	STINGER ID NUMBER

PSEO ADVISOR'S SIGNATURE (if required)	SEMESTER	YEAR
	SPRING	2027

ADDING/DROPPING COURSES: Courses may be added and dropped through January 15, 2027. There is no tuition obligation for courses dropped by that date.

COURSE SWAP: Switching to another section of a course can only be processed through February 8, 2027. *Course swaps are for regular students paying tuition or receiving Financial Aid. The swap refers to tuition payment being swapped from one section of a course to another section of the same course. This leaves the monetary pieces of the process unchanged. Regular PSEO could fall under this category as well if they swap a regular PSEO course with another regular PSEO course.*

TOTAL WITHDRAWAL/REFUND INFORMATION:

The last day to officially withdraw and receive a grade of "W" is April 19, 2027.

Short term courses (those that do not meet for the full semester) have unique drop and withdrawal deadlines. *To view those deadlines, visit https://webproc.mnscu.edu/registration and review course details.*

YOU are responsible for checking your schedule for accuracy.

PLEASE COMPLETE THIS FORM IN PEN

A – ADD D – DROP	DEPT	CLASS#	SECTION	COURSE ID	CREDITS	INSTRUCTOR SIGNATURE
Ex: A	*ENGL*	*1117*	*01*	*0000001*	*4*	

By signing below, you agree that you have read and understand the policies and procedures for responsibly managing your enrollment. You are agreeing to abide by the terms and conditions outlined in the RCTC student handbook and College Catalog.

Student Signature: _____ **Date:** _____