CLINICAL RESEARCH COORDINATION
Diploma

I. Professional Education Requirements………………………………………….……….28 Credits
   BTEC 1610, Medical Terminology: Body Sys & Diseases, 2 cr
   BUS   2240, Project Management, 3 cr
   HIMC 1840, Introduction to Health Records, 4 cr
   HIMC 1800, Legal Aspects of Health Information, 3 cr
   CRSC 1010**, Foundations of Clinical Research I: Concepts and Theories, 4 cr
   CRSC 1100**, Legal and Regulatory Research Compliance in Clinical Research, 4 cr
   CRSC 2010**, Foundations of Clinical Research II: Applications, 4 cr
   CRSC 2100**, Clinical Research Site Management, 4 cr

II. Mayo - Field Work………………………………….………………………………….……………8 Credits
   CRSC 3000**              Field Work, 8 cr

**Courses are held at Mayo School of Health Sciences (MSHS).  All RCTC courses need to be taken either prior to or concurrent with the MSHS courses.

TOTAL………………………………………………………………….………..……………… 36 Credits

Program Description:
The Clinical Research Coordination program is a collaboration between RCTC and the Mayo School of Health Sciences (MSHS) at the Mayo Clinic in Rochester, Minnesota.

Clinical Research Coordinators (CRCs), under the direction of a principal investigator, are responsible for the organization, coordination, and overall integrity of a research project. CRC responsibilities include protocol development; screening, recruiting, consenting, enrolling and scheduling participants; collecting data and maintaining databases; managing investigational drugs and devices; and ensuring accuracy of documentation.

This program provides skill-based training, exceptional professional development opportunities and the hands-on experience needed to create a well-rounded, fully competent CRC.

Purpose:
The purpose of the Clinical Research Coordinator Program is to:
   1. produce individuals who are dedicated to safeguarding the rights, well-being and dignity of all research participants.
   2. educate individuals about the importance of upholding principles of ethical conduct in research to ensure safety and maintain confidentiality of all participants.
   3. promote clinical research excellence and integrity.
   4. teach individuals to be committed to the advancement of knowledge through clinical research.
   5. ensure that individuals are promoting the use of compassion while maintaining research standards.
   6. provide opportunities for a stimulating learning environment.
ROCHESTER COMMUNITY AND TECHNICAL COLLEGE

CLINICAL RESEARCH COORDINATION DIPLOMA

Course Sequence
Months 1-12

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<th>Fall Semester</th>
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<th>Spring Semester</th>
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<tr>
<td>BTEC 1610</td>
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<td>BUS 2240</td>
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<td>HIMC 1840</td>
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<td>CRSC 1010**</td>
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<table>
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<tr>
<th>Summer Session</th>
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<tr>
<td>CRSC 3000**</td>
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Credit Summary

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<td>Field Work</td>
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Admission Process:
Prospective CRC students must apply for admission and be accepted by RCTC. Then, they must complete the Mayo School of Health Sciences (MSHS) online Application for Admission [https://app.applyyourself.com/?id=mayo-qhr](https://app.applyyourself.com/?id=mayo-qhr). Finally, they must submit a copy of their RCTC Acceptance Letter and official transcripts documenting prerequisite completion to the CRC Program at Coordinator at Mayo School of Health Sciences, Clinical Research Coordinator Program, Stacy Johnson, CTSA - Plummer 3, 200 First Street SW, Rochester, MN 55905.

The Mayo application must be submitted no later than April 1st.

Admission Requirements:
- Associate degree or higher from an accredited institution
- High school diploma or equivalent
- The equivalent of at least High school level biology within last five years
- The equivalent of at least High school algebra II within the past five years or math placement results testing out of MATH 0099: Intermediate Algebra (a score of at least 23 on the Accuplacer)
Registration and Sequence of Courses:
The program is designed to allow full-time students to complete the program in 12 months. All coursework is completed within two semesters at RCTC. The last three months or 480 hours is the fieldwork experience at the Mayo Clinic. Part time options can be made available. For CRSC 3000, one credit is equivalent to 64 contact hours of work.

Program Completion: At least 1/3 of total credits must be taken @ RCTC in order for a diploma to be awarded. Those who complete the program will be awarded a Certificate of Completion by Mayo and a Diploma by RCTC.

Revised: 11/08/2012